**ORDINANCE NO. 3-2021**

**AUTHORIZING THE RETENTION OF A CONSULTANT FOR THE POLICE DEPARTMENT AND DECLARING AN EMERGENCY**

**WHEREAS,** the Village of Fairfax, Ohio (“Village”) employs a civilian Police Clerk for the Village Police Department; and

**WHEREAS,** the work of the Police Clerk is necessary for the ongoing operations of the Police Department, requiring specialized knowledge and training; and

**WHEREAS**, due to unforeseen and unavoidable circumstances, the Police Department requires temporary assistance from a knowledgeable and trained consultant to complete the necessary work of the Police Clerk; and

**WHEREAS,** Jill Kessler, having worked as the Village’s Police Clerk for many years, is highly qualified to provide such services; and

**WHEREAS,** Ms. Kessler is willing to provide such services on a consulting basis only, and not as a Village employee;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of Fairfax, State of Ohio that:

**SECTION I:** As of the effective date of this Ordinance, and for a maximum of the following six (6) weeks, Council hereby authorizes the expenditure of forty dollars ($40.00) per hour to retain Jill Kessler as a consultant for the Police Department, up to a limit of twenty (20) hours per week, for a total expenditure not to exceed four thousand eight hundred dollars ($4,800.00).

**SECTION II:** The Chief of Police shall determine in his sole discretion when and how many hours to engage Ms. Kessler’s services as a consultant, subject to the limit set forth in Section I above.

**SECTION III:** Ms. Kessler is not an employee of the Village and shall not be treated as such for any purpose whatsoever, including but not limited to employee pay, withholding, benefits, reporting, supervision, discipline, insurance, workers compensation, or unemployment compensation. Ms. Kessler shall, in her sole discretion, determine the means, manner, and methods of the services she provides.

**SECTION IV:** Ms. Kessler shall provide verbal or written reports detailing the services provided, as requested by the Chief of Police, in a mutually agreeable format. Ms. Kessler shall also track the time spent providing all services and report such time to the Chief of Police for payment at intervals acceptable to both parties.

**SECTION V:** This Ordinance is an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately. The reason for said declaration of emergency is the immediate need to provide assistance to the Police Department for the performance of its duties.

Passed this 26th day of January, 2021.

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Mayor

ATTEST:

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Fiscal Officer

**CERTIFICATE**

I hereby certify this to be a true and correct copy of Ordinance No.3-2021 passed by the Council of the Village of Fairfax at its regular meeting held on the 26th day of January, 2021.

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Fiscal Officer