**Minutes of the Regular Council Meeting**

**September 18, 2023**

Mayor Shelton called the meeting to order. The September Council Meeting was held in the RG Cribbet Recreation Center – Community Room. Those present were Robert Ernst, Donald Kessel, Sharon Lally, Jeanne Perkins and Christine Renik. Russell Riffle was absent. Mayor Shelton asked for a motion for someone to take minutes in Mr. Doppes’ absence. Mr. Kessel nominated Ms. Lally, and was seconded by Ms. Resnik. All present voted aye.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Ms. Lally stated that the bills had been paid and bank statement had been reconciled for the month of August 2023. Mr. Kessel made a motion to approve the bills and bank reconciliation, and seconded by Mr. Ernst. All members present voted Aye.

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the August 21, 2023 Regular Council meeting. Ms. Resnik made a motion to approve the minutes, seconded by Ms. Perkins. All members present voted Aye. The August minutes were approved.

**Communications**

None.

**Committee Reports**

The Parks Committee will meet Wednesday, September 27th.

**Mayor’s Monthly Report**

$4,876.00 was received in Mayors Court fines, forfeitures and fees for the month of
August 2023. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Mr. Kessel made a motion to accept the Mayor’s Monthly Report, seconded by Mr. Ernst. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

**Municipal Parking Lot**: Paul Long, Project Manager from Prus and Tim King are scheduled to meet regarding the outstanding drainage issues on the parking lot this week. Ms. Kaminer was copied on an email Paul Long sent out to Mr. King on 9/18 since he is now back from vacation asking for a meeting ASAP so outstanding issues can be resolved.

**Residential Street Project**: RA Miller, and their sub Jurgenson, has completed their work on Elder and Hawthorne. A walk-through of the project will be scheduled in order to create any punch list of items to be corrected now that Mr. King is back from vacation.

**Virginia Avenue**: Letters regarding the project have been distributed to all businesses. The only call Ms. Kaminer has received so far is from Episcopal Retirement Homes asking about the length of water outages. GCWW has informed Ms. Kaminer that notices will be given for up to an 8-hour outage in case they run into any issues, but that most outages will be 4 hours or less.

The Village has received an email from the contractor that water main/piping is beginning to come in. They had originally planned on starting mid to end of September, but are now thinking it will be mid to end of October. GCWW confirmed that water main work may take up to 2 months to complete, but that they can work in temperatures that get into single digits. We are now planning for the asphalt overlay on Viriginia to be postponed until Spring 2024.

**Police Chief Report**

Chief Bronson mentioned there is a group in Hamilton County that is outfitting all police cruisers with an AED. The Department has ordered 6 units. No time frame on when they will be received. The initial outfitting of the cruisers is free, but subsequent replacements will be at the cost of the Police Department. Chief Siefke mentioned that the lifespan is 5-7 years. All of the police officers are trained on using AED’s. There will be 2 OVI checkpoints for the upcoming weekend. All old cruisers have been sold and delivered to Chicago Motors. Still working on getting other older vehicles out of the municipal lot at Hawthorne and Germania. The suspect that broke into the BMV and stole from the ATM inside the building last year, has been arrested in Springfield Township.

**Fire Chief Report**

There were 26 calls for service in August for Fairfax. No significant events during the month. Chief Siefke reminded everyone of the Chili Cookoff at the Firehouse on 10/7. Ms. Kaminer was also going to post it on the Fairfax website.

**New Business:**

**Ordinance 17-2023**

Ordinance 17-2023 Authorizing the Village Administrator to Execute a Memorandum of Understanding with The Little Miami Joint Fire & Rescue District and Columbia Township, Ohio. *First Reading.*

**Old Business:**

**None**

**Council Discussion:**

**None**

**Five minutes for audience questions/comments:**

**None**

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Kessel

Motion was seconded: Mr. Ernst

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer