**Minutes of the Regular Council Meeting**

**April 17, 2023**

Mayor Shelton called the meeting to order. The April Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Donald Kessel, Sharon Lally, Jeanne Perkins, Christine Resnik and Russell Riffle.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Ms. Lally stated that the bills had been paid and bank statement had been reconciled for the month of March 2023. Mr. Riffle made a motion to approve the bills and bank reconciliation, and seconded by Ms. Lally. All members present voted Aye.

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the March 20, 2023 Regular Council meeting. Ms. Resnik made a motion to approve the minutes, seconded by Ms. Perkins. All members present voted Aye. The March minutes were approved.

Mayor Shelton asked for a motion to approve the minutes from the April 3, 2023 Special Council meeting. Mr. Riffle made a motion to approve the minutes, seconded by Ms. Resnik. All members present voted Aye. The April Special Council minutes were approved.

**Communications**

Mayor Shelton and Fairfax Council Members received a letter from Marco Fiorini regarding the recent fire at the Cincinnati Sports Club. Mr. Fiorini stated that the Little Miami Fire and Rescue department arrived within 9 minutes of notification of the fire. They were able to quickly address the fire and shut off the sprinkler system, which limited the amount of water damage to the Club. Mr. Fiorini also appreciated that Chief Mike Siefke stayed on Club property until a Club representative arrived on site. The Cincinnati Sports Club is very fortunate to be a part of the Fairfax Community, who’s leadership should be commended for maintaining such a professional and well-maintained department.

**Committee Reports**

None

**Mayor’s Monthly Report**

$7,811.30 was received in Mayors Court fines, forfeitures and fees for the month of
March 2023. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Ms. Lally made a motion to accept the Mayor’s Monthly Report, seconded by Mr. Kessel. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

**Municipal Parking Lot Reconstruction Project**: The bids for this project were opened on Friday April 15, 2023. The Village only received one bid on the project from Prus Construction in the amount of $183,479.50. Tim King, the Village Engineer had estimated a cost of $200,000. The bid was reviewed and recommended for award by Mr. King. Ordinance No. 8-2023 under New Business would award that contract if approved by Council. Once an award is made, the Village will set up a pre-construction meeting with the contractor to find out timing of the project and coordination with the Village since the project will affect the current parking for police cruisers, maintenance trucks and getting equipment in/out of the maintenance garage since that driveway and replacement of the underground drainage is part of the project.

**Street Repaving Projects:** The bid for the Elder and Hawthorne Street Repaving Project are still out to bid and the bid opening date will be Friday April 28, 2023. An ordinance is expected to be presented at the May council meeting for an award.

The Greater Cincinnati Water Works has acknowledged that they have received the mapping from Village Engineer Tim King for Virginia Avenue and have begun their water main replacement design. As soon as those plans are complete, they will be incorporated into a bid for the Virginia Avenue Repaving Project and that project will be then advertised for bids to be awarded at a future council meeting.

**Flood Plain Regulations**: The third and final reading of Ordinance No. 1-2023, adopting flood regulations for the Village will be presented under Old Business. Once the ordinance is approved, Ms. Kaminer will send a copy to FEMA and the Ohio Department of Natural Resources tomorrow. The new regulations and flood maps go into effect on June 7, 2023.

**Ziegler Park Playground area**: The official opening of the Ziegler Park playground was on Saturday April 15, 2023 and there was a great turn out. Pictures have been posted to the Village’s Facebook page. Ms. Kaminer will include a few pictures in the next issue of the Fairfax Forum as well. Proclamations were presented to the Lovis Foundation and Fairfax resident Tatiana Soto for donations made towards the handicapped-accessible We-Go-Round and Friendship swing. Ms. Kaminer thanked the following people/organizations and she will also include specific names in the next issue of the Fairfax Forum:

The Fairfax playground committee which consists of Village officials and residents who spent many months coming up with the playground features; Fairfax council who ultimately approved the budget to install the playground.; On Saturday, we had the participation of local Fairfax businesses Golden Hands bakery who provided donuts, Everything Bagels who provided the coffee, the Girl Scouts who provided a rock painting craft and temporary tattoos, Officers Lee Day and Matt Moore from the police department, Chief Mike Siefke from the Little Miami Joint Fire Department, and the Lovis Foundation.

**Police Chief Report**

The Police Department has one of the new cruisers back from Parr, but they are currently working on a list of issues to resolve regarding the new cruiser. Cruiser #183 has been fixed and back in service. Ordinance 7-2023 tonight under new business is a new traffic code related to driving/texting while driving. Planning is underway for the Flying Pig Marathon on Sunday May 7th.

**Fire Chief Report**

There were 27 calls for service in March for Fairfax. There was a small fire at the Cincinnati Sports Club caused by hot towels from the dryer, placed in a plastic container. It is speculated that the towels were used for cleaning and may have had some cleaning residue on the towels that caused the combustion. The sprinkler system kept the fire in check until the Fire Department arrived on the scene. The Department stayed on site until the owners of the Club arrived. More damage was done by water than by the actual fire.

**New Business:**

**Ordinance 7-2023**

Ordinance No. 7-2023 Amending and Supplementing the Traffic Code for the Village of Fairfax to Further Prohibit Certain Text-Based and Electronic Wireless Communications While Driving. *First Reading.*

**Ordinance 8-2023**

Ordinance No. 8-2023 Awarding a Contract for the 2023 Municipal Parking Lot Reconstruction Project in The Village of Fairfax and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Kessel made a motion to adopt the Ordinance, seconded by Mr. Riffle. All present voted Aye.

**Old Business:**

**Ordinance 1-2023**

Ordinance No. 1-2023 Adopting Special Purpose Flood Damage Reduction Regulations for the Village of Fairfax and Repealing Ordinance No’s 6-2004 and 15-2004. *Third Reading.* Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Mr. Kessel. All present voted Aye.

**Council Discussion:**

Mr. Riffle asked for clarification on the new traffic code ordinance 7-2023. Chief Bronson stated that the new law is aimed at the drivers holding their phones to text and drive, instead of having a wireless device or having the device in a holder. The ordinance mirrors Ohio state law.

**Five minutes for audience questions/comments:**

**None**

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Riffle

Motion was seconded: Ms. Lally

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer