**Minutes of the Regular Council Meeting**

**March 20, 2023**

Mayor Shelton called the meeting to order. The March Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Sharon Lally, Jeanne Perkins, Christine Resnik and Russell Riffle. Don Kessel was absent.

Mayor Shelton asked for a motion for someone on Council to take minutes due to Mr. Doppes’ absence. Mr. Riffle made a motion for Ms. Lally to take minutes, seconded by Mr. Ernst. All members present voted Aye.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Ms. Lally stated that the bills had been paid and bank statement had been reconciled for the month of February 2023. Mr. Riffle made a motion to approve the bills and bank reconciliation, and seconded by Mr. Ernst. All members present voted Aye.

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the February 21, 2023 Regular Council meeting. Ms. Resnik made a motion to approve the minutes, seconded by Ms. Perkins. All members present voted Aye. The February minutes were approved.

**Communications**

None

**Committee Reports**

None

**Mayor’s Monthly Report**

$5,345.88 was received in Mayors Court fines, forfeitures and fees for the month of
February 2023. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Mr. Riffle made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Perkins. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

**Under Old Business** is the second reading of Ord. 1-2023 Adopting Flood Plain Regulations. The third and final reading will be in April. The Village must send documentation of the three readings to the Ohio Dept of Natural Resources, who is collecting information from all jurisdictions in Ohio that have a floodplain. The updated regulations take effect in June 2023

**2023 Street Resurfacing** Tim King has completed the notifications to all utility companies regarding the 2023 streets that the Village intends to repave this year. Those streets are the full length of Virginia Avenue, Elder between Watterson and Camden and Hawthorne between Simpson and Belmont. The project will also include the replacement of curbs. We would like to put that project out to bid at the same time as the Municipal parking lot. They will be two separate projects and could have different contractors bidding on them, but the bid opening date of April 14, 2023 would be the same. The intent would be to have ordinances ready for both projects at the April council meeting. Council has already made a motion directing the advertisement for bids for the municipal parking lot. Ms. Kaminer requested a motion to advertise for the 2023 Street Resurfacing Project. Mr. Ernst made a motion to allow Ms. Kaminer to advertise for the Street Resurfacing Project, seconded by Mr. Riffle. All members present voted Aye.

**The liability insurance policy** has been renewed and will take effect April 15, 2023 through April 14, 2024. The increase in cyber liability for $1 million with a $5,000 deductible has been added to the policy.

**Police Chief Report**

Chief Bronson mentioned the Police Department had an officer at the Cincinnati Sports Club Open House/wellness event over the weekend. The PD also helped sponsor the FAB affair at the casino downtown. The patrol vehicles have been delivered. Two are at Parr Public Safety being equipped and two others in the bay behind municipal building. One of the cruisers at Parr has some external damage, which will need to be repaired. The exhaust system has been received for the damaged cruiser in the municipal parking lot. Montessori school will be at the Police Department visiting on Tuesday, March 21.

**Fire Chief Report**

There were 21 calls for service in February for Fairfax. 14 EMS/EMT calls. The Fire Department attended the Open House at the Cincinnati Sports Club on Saturday, March 18th.

**New Business:**

**Ordinance 4-2023**

Ordinance No. 4-2023 Amending Ordinance No. 25-2019, as Amended, Appointing Tony Perkins to the Position of Zoning Officer for the Village of Fairfax, Establishing the Compensation Therefor, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Resnik made a motion to suspend the three readings, seconded by Ms. Perkins. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Ernst made a motion to adopt the Ordinance, seconded by Ms. Resnik. All present voted Aye.

**Ordinance 5-2023**

Ordinance No. 5-2023 Amending Ordinance No. 48-2010, as Amended, Establishing the Position of Recreation/Events Coordinator within the Recreation Department of the Village of Fairfax, Ohio, Fixing the Compensation for Said Position, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Ernst. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Ernst made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 6-2023**

Ordinance No. 6-2023 Amending Ordinance No. 39-1997, as Amended, Establishing Positions within the Recreation Department of the Village of Fairfax, Ohio, Fixing the Compensation for Said Positions, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Ernst. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Resnik made a motion to adopt the Ordinance, seconded by Ms. Perkins. All present voted Aye.

**Resolution R1-2023**

Resolution R1-2023 Modifying the Compensation for the Positions of Chief of Police, Lieutenant, Sergeant and Patrol Officer of the Police Force. Mayor Shelton asked for a motion to adopt the Resolution. Mr. Riffle made a motion to adopt the Resolution, seconded by Ms. Lally. All present voted Aye.

**Resolution R2-2023**

Resolution R2-2023 Modifying the Compensation for the Civilian Police Clerk. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Ms. Resnik. All present voted Aye.

**Resolution R3-2023**

Resolution R3-2023 Modifying the Compensation for the Labor and Custodian Force. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Mr. Ernst. All present voted Aye.

**Resolution R4-2023**

Resolution R4-2023 Modifying the Compensation for the Full-Time Tax Clerk. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Mr. Ernst. All present voted Aye.

 **Resolution R5-2023**

Resolution R5-2023 Modifying the Compensation for the Tax Administrator. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Ms. Resnik. All present voted Aye.

**Resolution R6-2023**

Resolution R6-2023 Modifying the Compensation for the Village Administrator. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Mr. Ernst. All present voted Aye.

**Resolution R7-2023**

Resolution R7-2023 Modifying the Compensation for the Village Fiscal Officer. Mayor Shelton asked for a motion to adopt the Resolution. Mr. Ernst made a motion to adopt the Resolution, seconded by Ms. Perkins. All present voted Aye.

**Resolution R8-2023**

Resolution R8-2023 Modifying the Compensation for the Code Official. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Resnik made a motion to adopt the Resolution, seconded by Ms. Perkins. All present voted Aye.

**Resolution R9-2023**

Resolution R9-2023 Authorizing the Drawing of Warrants in Payment of Amounts Due Upon Contracts or Orders for Three Thousand Dollars or More Pursuant to a “Then and Now” Certificate, in Conformance with Revised Code Section 5705.41 (D) (1). Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Mr. Ernst. All present voted Aye.

**Old Business:**

**Ordinance 1-2023**

Ordinance No. 1-2023 Adopting Special Purpose Flood Damage Reduction Regulations for the Village of Fairfax and Repealing Ordinance No’s 6-2004 and 15-2004. *Second Reading.*

**Public Hearing**

Mayor Shelton asked for a motion to leave the Regular Council Meeting and go to the Public Hearing. Mr. Riffle made a motion to leave the Regular Council meeting, seconded by Ms. Lally.

**Ordinance 2-2023**

Ordinance No. 2-2023 Amending the Zoning Code of the Village of Fairfax by Adopting a Revised Zoning Map. *Second Reading.*

**Public Hearing**

Mayor Shelton asked for a motion to leave the Public Hearing and return to Regular Council Meeting. Mr. Riffle made a motion to leave the Public Hearing, seconded by Mr. Ernst.

**Council Discussion:**

Mayor Shelton scheduled a special council meeting for Monday, April 3, 2023, at 7:00pm, for the third and final reading of Ordinance 2-2023. All members of Council were in agreement with date and time.

Mayor Shelton mentioned that long-time resident Gary “Corky” Banfill passed away Wednesday night, March 15th.

**Five minutes for audience questions/comments:**

Ms. Doris Hallums stated that there were people from next door, 3687 Arrow Point Way, walking on her property. Mayor Shelton told Ms. Hallums that if people are trespassing on her property, she needs to call the police and they will address the issue. Mr. Matt Sherman, who was in attendance at the Council meeting, stated that he no longer owns the property at 3687 Arrow Point and advised Ms. Hallums to contact the new owners.

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Riffle

Motion was seconded: Ms. Perkins

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer