**Minutes of the Regular Council Meeting**

**December 19, 2022**

Mayor Shelton called the meeting to order. The December Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Sharon Lally, Jeanne Perkins, Christine Resnik and Russell Riffle. Donald Kessel was absent.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Ms. Lally stated that the bills had been paid and bank statement had been reconciled for the month of November 2022. Ms. Lally made a motion to approve the bills and bank reconciliation, and seconded by Mr. Riffle. All members present voted Aye.

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the November 21, 2022 Regular Council meeting. Mr. Riffle made a motion to approve the minutes, seconded by Ms. Lally. All members present voted Aye. The November minutes were approved.

**Communications**

None

**Committee Reports**

The next Planning Committee will be Wednesday, January 4th to continue the review and update of the Zoning Code.

**Mayor’s Monthly Report**

$6,995.00 was received in Mayors Court fines, forfeitures and fees for the month of
November 2022. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Ms. Lally made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Perkins. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

Under New Business: Ordinance No. 26-2022 authorizes an amendment to the development agreement for the Planned Unit Development at Red Bank Village. This amendment is specifically for the recent car wash that was built on that site. It has had a name change and is now operating under “White Water Express Car Wash.” The amendment further states that if the facility ever ceases to be a car wash that the owner will make its best efforts to secure a bank or sit-down restaurant before pursuing replacement tunnel car wash uses.

Mr. Andy Graf with Griffin-Fletcher, who represents the owner of the lot, was at the meeting tonight to answer any questions council may have at the time the ordinance is presented under New Business. Otherwise, he will collect a copy of the documents signed by Ms. Kaminer and Mr. Abes once approved by council.

The Village has received the final audit for the playground area and turf. This has been emailed to all of council. The final invoices for both the playground and turf have been processed for payment.

The final invoice for the recreation center roof was received today and will also be processed. The only outstanding project/carryover into 2023 that we have encumbered is the bike trail repaving through Ford Development and their sub JK Meurer. This work will be scheduled in the Spring once temperatures allow for blacktop paving.

This week and next will be spent closing out the year as well as submitting annual reports to various agencies:

* FEMA annual reporting - for properties we have purchased in the past – we must confirm annually that all properties have remained greenspace for each property that received FEMA funding.
* There is a new reporting requirement as part of the Consolidated Appropriations Act (CAA) called Prescription Drug Data Collection (RxDC).  This new filing requires Plans to submit information about medical and pharmacy spend for the 2020 and 2021 calendar years. Ms. Kaminer will work to submit this report by gathering data from UHC on total dollars spent in these areas.
* Update and submit stormwater quality practices with the Hamilton County stormwater district. This extensive report requires collection numbers for street sweepings, pesticide application, brush pick up, etc. Both Mr. Huskey and Ms. Kaminer are working to complete this report

**Police Chief Report**

None.

**Fire Chief Report**

None.

 **New Business:**

**Ordinance 25-2022**

Ordinance No. 25-2022 Amending Ordinance No. 33-2019 and Providing for the Compensation of a Magistrate for the Mayor’s Court of the Village of Fairfax, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Ernst. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 26-2022**

Ordinance No. 26-2022 Authorizing the Village Administrator to Execute a Further Amendment to the Development Agreement for the Planned Unit Development at Red Bank Village, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Ernst. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Resnik made a motion to adopt the Ordinance, seconded by Ms. Perkins. All present voted Aye.

**Ordinance 27-2022**

Ordinance No. 27-2022 Consenting to the Appointment of Two Members to the Board of Zoning Appeals for the Village of Fairfax, Ohio and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Mr. Ernst. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Mr. Riffle. All present voted Aye

**Resolution R14-2022**

Resolution R14-2022 2023 Appropriations. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Resnik made a motion to adopt the Resolution, seconded by Ms. Lally. All present voted Aye.

**Old Business:**

**None**

**Council Discussion:**

**None**

**Five minutes for audience questions/comments:**

Ms. Linda Gruen, 3809 Lonsdale, stated to Council her concern with cars speeding on Nightingale Dr., Nightingale Ct. and Chickadee Ct. She asked Council to look into putting stop signs in the area and replacing the yield sign at Chickadee Ct. with a Stop sign. Mayor Shelton told Ms. Gruen that he would speak with the Police Department and Maintenance Department to determine what can be done in the area.

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Ms. Lally

Motion was seconded: Mr. Ernst

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer