**Minutes of the Regular Council Meeting**

**November 21, 2022**

Mayor Shelton called the meeting to order. The November Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Donald Kessel, Sharon Lally, Jeanne Perkins, Christine Resnik and Russell Riffle.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Ms. Lally stated that the bills had been paid and bank statement had been reconciled for the month of October 2022. Mr. Riffle made a motion to approve the bills and bank reconciliation, and seconded by Mr. Kessel. All members present voted Aye.

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the October 17, 2022 Regular Council meeting. Ms. Lally made a motion to approve the minutes, seconded by Ms. Perkins. All members present voted Aye. The October minutes were approved.

**Communications**

None

**Committee Reports**

The next Planning Committee will be Wednesday, December 7th to continue the review and update of the Zoning Code. Mr. Jake Perkins will be replacing Mr. Kevin Erickson on the Planning Committee. Hamilton County has provided a draft copy of its zoning code. Ms. Kaminer will send out to members of the Committee. Infrastructure Committee will start meetings back up in the Spring. Jim McCord will continue to canvas the Village every Wednesday throughout the Winter.

**Mayor’s Monthly Report**

$6,647.00 was received in Mayors Court fines, forfeitures and fees for the month of
October 2022. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Mr. Riffle made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Perkins. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

2022 Streets Project: Both Chickadee and Oriole Court have been completed. Mike Frey with Ford Development confirmed today (11/21) that the bike trail will not be done until Spring 2023. With the temps dropping earlier than normal this year, they will only be finishing up road work already started around the city.

Ziegler Park Area: The tables for Ziegler Park were delivered this afternoon (11/21). They will need to be assembled. Ms. Kaminer will need to get an update from Joe Huskey on when each type will be complete so we can make sure they are what we expected.

An agreement was entered into with Cincinnati Bell on Friday (11/18) to provide internet services to Ziegler Park and the camera systems. The cost will be about $70 per month. Ryan Satzger with Cincinnati Bill will contact Ms. Kaminer when he gets an update on when that work will be scheduled. A request has been made to install it as soon as possible.

Joe Huskey confirmed that two spotlights will be placed on the rear of the former pool building. That work should be completed soon.

Light Up Fairfax will be Sunday December 4, 2022. Just after Thanksgiving, work will begin on putting up lights on the municipal building, setting up the hall for Santa Land and the craft show and assembling the Christmas tree. The craft show starts at 4PM, lighting is at 6PM.

**Police Chief Report**

The Friday after Thanksgiving 4 or 5 officers will be doing a detail at Wal-Mart. The Annual Toy Drive will be 12/4/2022 from 10:00 – 2:00. The toys will be distributed to local families, the school district, Jack’s Closet and the Bobbie Fairfax School. The Department did its first test drive on GBS Filebound for payroll and is still working through some issues. The plan is to hopefully go live at the beginning of 2023. The cruiser that was damaged during a chase recently is being worked on. The suspect is being held on $700,000 bond. There are 2 ordinances for the new officers coming off probation. Both are doing a fine job. Also, Police Clerk Molly Pennington is off her probation and is doing a great job.

**Fire Chief Report**

Chief Siefke thanked everyone for the support in passing the Fire Levy, which will allow the department to replace some of their antiquated equipment. The Department had 23 calls for the month of October. There were 17 EMS and 5 fire related. The Department will be doing Fill The Boot Drive on 11/25 at Wal-Mart from 8:00 – Noon. The Drive benefits MDA. A Santa Breakfast will be held on 12/10 at the Fire House.

 **New Business:**

**Ordinance 23-2022**

Ordinance No. 23-2022 Concurring in the Final Appointment of Patrolman Jason T. Flynn to the Village of Fairfax Police Department and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 24-2022**

Ordinance No. 24-2022 Concurring in the Final Appointment of Patrolman Matthew J. Roades to the Village of Fairfax Police Department and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Perkins. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Mr. Kessel. All present voted Aye

**Resolution R13-2022**

Resolution R13-2022 Modifying Longevity Pay for Full-Time Employees of the Village of Fairfax, as Set Forth Currently in Ordinance No. 18-2004, As Amended. Mayor Shelton asked for a motion to adopt the Resolution. Ms. Lally made a motion to adopt the Resolution, seconded by Ms. Resnik. All present voted Aye.

**Old Business:**

**None**

**Council Discussion:**

Mayor Shelton thanked everyone for the successful passage of the Fire Levy. Mr. Riffle asked if the Rec Center roof was completed and Ms. Kaminer stated that the final walk-through was completed. Mr. Riffle asked when the light posts would be replaced on Wooster Pk. Ms. Kaminer stated it takes 8-12 weeks to have the posts installed. Ms. Lally asked about the status of the issues brought forth by Christina Webb regarding the new homes being built on Bedford. Ms. Kaminer stated that the Contractor was asked to makes several changes, but at this point it is uncertain if he has followed through on the requests. The issues being experienced by Ms. Webb may need to be resolved with a civil suit.

**Five minutes for audience questions/comments:**

**None**

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Ms. Lally

Motion was seconded: Mr. Riffle

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer