**Minutes of the Regular Council Meeting**

**September 19, 2022**

Mayor Shelton called the meeting to order. The September Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Donald Kessel, Jeanne Perkins, Christine Resnik, Russell Riffle and Sharon Lally.

**Moment of Silence**

Prior to the start of the Council Meeting Mayor Shelton asked for a moment of silence in remembrance of Rodney Cash. Mr. Cash, a former Village of Fairfax Council Member, passed away in August.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Ms. Lally stated that the bills had been paid and bank statement had been reconciled for the month of August 2022. Mr. Riffle made a motion to approve the bills and bank reconciliation, and seconded by Mr. Kessel. All members present voted Aye.

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the August 15, 2022 Regular Council meeting. Ms. Lally made a motion to approve the minutes, seconded by Mrs. Resnik. All members present voted Aye. The August minutes were approved.

**Communications**

Chief Bronson received a letter from the CEO of Lexipol congratulating the Police Department on its achievement in policy management as part of the Lexipol Recognition program. Chief Bronson received an email from Rick Dunn of the LMFR Department expressing his gratitude for the help received from Officer Nathan Staggs and Lieutenant Rodney Naticchioni during a run for a resident on Simpson Ave. The Officers played a key role in getting the patient on the road to the hospital in a timely manner.

**Committee Reports**

The next Planning Committee will be Wednesday, October 5th to continue the review and update of the Zoning Code. Mr. Kessel stated that Kevin Erickson has resigned from the Committee. A search is underway to find a replacement for Mr. Erickson.

**Mayor’s Monthly Report**

$5,377.01 was received in Mayors Court fines, forfeitures and fees for the month of   
August 2022. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Mr. Riffle made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Lally. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

2022 Street Repaving: Two bids were received and publicly opened on Friday September 9, 2022.

Streets being planed and repaved are Chickadee Ct. and Oriole Ct. Oriole will also have a water main replaced. The Murray hike/bike trail will also be repaved.

* Ford Development $287,955.63
* Fred Nemann Co. $307,404.48

Both bidders listed the JK Meurer Co as their sub. Village Engineer Tim King has reviewed the bids and has recommended Ford Development as the lowest and best bid.

The Cincinnati Water Works portion of the project on Oriole Court is $120,424.38 and we will be reimbursed 100% for that work.

Once the ordinance approving Ford Development is passed, a pre-construction meeting will be set up with the contractor, GCWW and the Village to sign contracts and discuss the schedule for work.

Rec Center Roof: Email update from Dan Imbus of Imbus roofing received this afternoon (9/19):

“All the initial work on the roof is finished and the blowing of the rock on the roof will be on the 23rd.  Your maintenance staff looks to have already blocked off the area in your West parking lot for us to dump the gravel. We will have the first load dropped on Thursday and the next while the work is happening on Friday.  We will most likely need the parking spaces next to the building on Thursday sometime to get some equipment to the roof and prep for Friday’s big day of work.  Our Operations Manager Steve will be out a couple times this week just to stop up and look around to prep from Friday.”

“After that surfacing is complete, we will need a couple days of work to dress up the gravel, install walk-pads around serviceable units, install some pipe/duct supports on top of the roof, and a little bit of sheet metal work. It shouldn’t be too intrusive, and we will be back on the 27th to do the work.  That will give us Monday after the surfacing is complete to do a punch-list of items to complete and touch-up.”

Playground: The playground is open for use and fully insured. Tony from Landscape Structures was out last week to check on some items. The remaining issues left are the height of one of the transfer platforms (off 1”) and the exit height of one slide (off a little over 1”). A final walk-through/audit will be performed on September 27th. Waste receptacles are on order. We received the information on the tables the Village of Newtown ordered for the small park next to the Dairy Whip, but the table planks are not as thick as we would like and that manufacturer does not make any other size so we have gone with the tables/manufacturer we had previously picked out.

**Police Chief Report**

Thefts are on the rise at Wal-Mart. First time offenders appear in Mayor’s Court, repeat offenders are sent Downtown. Speed sign on Watterson was put up on 9/14. Data from the sign will be available for next month’s Council Meeting. Chief Bronson visited with Mobilcomm to research camera systems for the park area. Members of the police department will participate in a charity Go-Cart race on Friday, 9/23. The Race benefits the Boy Scouts.

**Fire Chief Report**

The LMJFRD is researching obtaining a Lucas Machine. The machine performs chest compressions on cardiac arrest patients. It is hands free which allows the first responders to do other things while the machine works on the patient. Chief Siefke demonstrated the device at Mike Castrucci CJDR Dealership and Mike Castrucci has agreed to sponsor half the cost of the new device.

**New Business:**

**Ordinance 17-2022**

Ordinance No. 17-2022 To Provide for the Current Expenditures and Other Expenses of the Village of Fairfax, Ohio During the Fiscal Year Ending December 31, 2022 with a Transfer of Funds from TIF Tax Increment Financing Fund, Unappropriated to TIF Tax Increment Financing Fund, Streets, Highways, Sidewalks and Curbs and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Kessel. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Resnik. All present voted Aye.

**Ordinance 18-2022**

Ordinance No. 18-2022 Awarding a Contract for the 2022 Street Resurfacing Project in the Village of Fairfax and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Kessel made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Perkins. All present voted Aye.

**Ordinance 19-2022**

Ordinance No. 19-2022 Consenting to a Municipal Bridge Inspection Program as Requested by the Ohio Department of Transportation, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Kessel. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Perkins. All present voted Aye.

**Ordinance 20-2022**

Ordinance No. 20-2022 Consenting to a Bridge Rehabilitation Project Known as “Ham US 50 29.00” Requested by the Ohio Department of Transportation, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Kessel made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

Chief Bronson requested that Ordinance 21-2022 be added to the agenda for Council approval. Mayor Shelton asked for a motion to add Ordinance 21-2022 to the agenda. Mr. Riffle made a motion to add Ordinance 21-2022 to the agenda, seconded by Ms. Resnik. All present voted Aye.

**Ordinance 21-2022**

Ordinance No. 21-2022 Authorizing the Chief of Police to Enter into a Document Management Agreement with GBS, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Perkins. All present voted Aye.

**Old Business:**

**None**

**Council Discussion:**

Ohio Municipal League breakfast will be Saturday, November 12th from 9-11 at the Cincinnati Sports Club. Any Council members interested in attending should notify Ms. Kaminer.

**Five minutes for audience questions/comments:**

**None**

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Ms. Lally

Motion was seconded: Mr. Kessel

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer