**Minutes of the Regular Council Meeting**

**January 18, 2022**

Mayor Shelton called the meeting to order. The January Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Sharon Lally, Christine Resnik and Russell Riffle.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Mr. Riffle stated that the bills had been paid and bank statement had been reconciled for the month of December 2021. Mr. Riffle made a motion to approve the bills and bank reconciliation, and seconded by Ms. Lally. All members present voted Aye

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the December 20, 2021 Regular Council meeting. Ms. Lally made a motion to approve the minutes, seconded by Ms. Resnik. All members present voted Aye. The December minutes were approved.

Mayor Shelton asked for a motion to approve the minutes from the December 29, 2021 Special Council meeting. Mr. Riffle made a motion to approve the minutes, seconded by Mr. Ernst. All members present voted Aye. The minutes were approved.

Mayor Shelton asked for a motion to approve the minutes from the January 5, 2022 Special Council meeting. Ms. Resnik made a motion to approve the minutes, seconded by Ms. Lally. All members present voted Aye. The minutes were approved.

**Swearing in Of Council Members**

Council Members Donald Kessel and Jeanne Perkins were sworn-in by Mr. Abes.

**Election of Vice-Mayor**

Mayor Shelton asked for nominations for Vice-Mayor. Mr. Kessel made a motion to nominate Ms. Lally for Vice-Mayor. There were no other Council Members nominated for the position. Ms. Lally was elected Vice-Mayor for 2022.

**Rules and Regulations of Council**

Mayor Shelton asked for a motion to approve the Rules and Regulations of Council. Ms. Lally made a motion to approve the Rules and Regulations, seconded by Mr. Riffle. All members present voted Aye

**Communications** – The Fairfax Police Department received a thank you letter from The Boy Scouts of America for the generous $500.00 gift that the Department made to support the Boy Scouts.

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**Committee Reports**

Mr. Kessel stated that the Planning Commission met regarding the revised zoning map for south of Wooster Pike. The one change made to the zoning map was to add the property at 3677 Arrow Point Way to Zone C – Residential. Mr. Matthew Sherman was in attendance and Mr. Kessel informed him that his property at 3687 Arrow Point Way would remain in Zone E – Business Mixed Use. This would still allow him to build Residential, Multi-Family, if he so chooses.

**Mayor’s Monthly Report**

$7,170.00 was received in Mayors Court fines, forfeitures and fees for the month of
December 2021. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Mr. Riffle made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Lally. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

We got notice late last week that JK Meurer had an open window to repair some of the soft spots along Wooster Pike. Since the temperatures were going to be over freezing, we scheduled that work for Tuesday, 1/18, and put a notice out on Facebook on Friday.

We also got notice from the developer of the townhomes that their contractor is close to being ready to do the tie-in for the storm sewer lines which will be on Wooster. Their contractor is DM Carter who the Village has used for many projects in the past, so Mr. Huskey will be talking with them hopefully tomorrow (1/19) to find out their timing. They will also coordinate with the Fairfax police department for any detail that may be needed. They were again told that as much notice as possible is required. Temperatures fall after some expected rain tomorrow, so it may be too cold to do the work in the next week or so.

There is an ordinance under New Business regarding recouping costs for grass cutting for two vacant residential properties in 2021. Notices of this meeting were sent to the property owners.

We would like to schedule dates for Events in the Village in 2022, specifically Memorial Day, Concert in the Park and the Fall Festival assuming council is OK with moving forward with this. Much planning and effort is put into these events.

**Police Chief Report**

There was a breaking and entering at Wine & Spirits on Red Bank Rd. Same two individuals that broke into the BMV. This is the fifth or sixth B&E that these 2 have committed in the Cincinnati area. The Chief is working with other agencies in order to catch these two. The department is looking into the bus accident that happened on Wooster, where bus went over the embankment behind the Colonial Building. The Department is working with Mike Manford to replace several of the older computers in the squad room. The Department continues to deal with Covid issues among a couple of the officers.

 **New Business:**

**Ordinance 01-2022**

Ordinance 01-2022 Consenting to the Appointment of Two Members to the Board of Zoning Appeals for The Village of Fairfax, Ohio and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Kessel. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Ernst made a motion to adopt the Ordinance, seconded by Mr. Kessel. All present voted Aye.

**Ordinance 02-2022**

Ordinance 02-2022 Consenting to the Appointment of Two Members to the Board of Zoning Appeals for The Village of Fairfax, Ohio and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Mr. Ernst. All present voted Aye.

**Ordinance 03-2022**

Ordinance 03-2022 Authorizing the Fiscal Officer to Certify Property Tax Assessments or Liens for Work Performed Under the Village of Fairfax Minimum Property Maintenance Code and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Mr. Kessel. All present voted Aye.

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**Old Business:**

**Ordinance 30-2021**

Ordinance No. 30-2021 Amending the Zoning Code of The Village of Fairfax by Adopting a Revised Zoning Map. *Third Reading.* Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

Mr. Sherman stated that he wanted to do a land swap with his neighbor in order to get his property squared up with Arrow Point Way. There would be no change in total square footage of his property and this has been done previously on Arrow Point Way. He was concerned that it may not be able to occur if the two properties were in different zoning districts. Mayor Shelton will speak with Tony Perkins, Village Zoning Officer, regarding the swap to determine if the new zoning causes any potential issues for Mr. Sherman.

**Council Discussion:**

Mr. Riffle asked what was going in at the old PNC Bank property. Mayor Shelton informed Council that it will be occupied by a Medical Supply Company that is already located in the Village. Ms. Resnik asked about Committee assignments and Mayor Shelton stated the Committee information would be sent out when completed. He was waiting on the vote for the Vice-Mayor.

**Five minutes for audience questions/comments**

None.

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Riffle

Motion was seconded: Ms. Lally

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer