**Minutes of the Regular Council Meeting**

**December 20, 2021**

Mayor Shelton called the meeting to order. The December Council Meeting was held in the Municipal Building - Council Chambers. Those present were Virginia Cammeresi, Robert Ernst, Sharon Lally, Christy Resnik and Russell Riffle. Absent was Donald Kessel.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Mr. Riffle stated that the bills had been paid and bank statement had been reconciled for the month of November 2021. Ms. Lally made a motion to approve the bills and bank reconciliation, and seconded by Ms. Cammeresi. All members present voted Aye

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the November 15, 2021 Regular Council meeting. Mr. Riffle made a motion to approve the minutes, seconded by Ms. Lally. All members present voted Aye. The November minutes were approved.

**Communications** – None.

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**Committee Reports –**

Ms. Resnik stated that the Civic Association luminary night on 12/9 was successful. 90 kits were sold. Thank you to the residents. Also, 25 gift boxes for seniors and other families were delivered.

**Mayor’s Monthly Report**

$9,398.00 was received in Mayors Court fines, forfeitures and fees for the month of   
November 2021. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Mr. Riffle made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Cammeresi. All present voted Aye. The Mayor’s monthly report has been approved.

**Administrator’s Report**

Ordinance Under New Business: Ordinance 31-2021 is a change order for the completion of the 2020 residential streets project. The change order is for $47,737.38. The majority of this cost is for additional planning and repaving at Wooster Road and Red Bank Road intersection. We decided to extend the area that was replaced. We also added some paving work to Spring Street. There was also additional curb and sidewalk on Eleanor.

The ordinances for placing a property tax lien on certain residential properties that the Village cut grass at in 2021 will be presented in January. We needed to make sure we meet the minimum 7-day requirement of notice to the owners so they have the opportunity to attend the council meeting if they wish to do so.

Last week Ms. Kaminer forwarded an email to council regarding a Hamilton County resident that was asking municipalities to adopt a resolution regarding landfill rules for Hamilton County. The issue is now a moot point because the Hamilton County Board of Commissioners met last Thursday and adopted a resolution requiring that operators of solid waste disposal facilities to submit plans and specs to the Board of Commissioners for approval before constructing, enlarging or modifying a landfill facility.

**Police Chief Report**

Attended a meeting with a company called File Bound that provides the service of storing all files electronically. Currently researching this service for the Police Department and possibly the whole Village. A suspect was seen opening cars on South Whetzel, the Police department does have a picture of suspect and are trying to identify him. The Christmas Toy Drive coordinated by the Fairfax Police Association was a success.

**New Business:**

**Ordinance 31-2021**

Ordinance 31-2021 Authorizing the Village Administrator to Execute a Change Order for the 2020 Residential Street Paving Project and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 32-2021**

Ordinance 32-2021 Authorizing the Village Administrator to Execute a Delinquent Debt Collection Agreement with the Ohio Attorney General and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Riffle. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Cammeresi made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 33-2021**

Ordinance 33-2021 To Provide for the Current Expenditures and Other Expenses of the Village of Fairfax, Ohio During the Fiscal Year Ending December 31,2021 with a Transfer of Funds from Coronavirus Relief Fund, Unappropriated to Coronavirus Relief Fund, Operating Supplies and Materials and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Resnik made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye

**Resolution 6-2021**

Resolution 6-2021 2022 Appropriations. Mayor Shelton asked for a motion to adopt the 2022 Appropriations. Mr. Riffle made a motion to adopt, seconded by Ms. Cammeresi. All present voted Aye.

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**Old Business:**

**Ordinance 30-2021**

**PUBLIC HEARING**

Ordinance No. 30-2021 Amending the Zoning Code of The Village of Fairfax by Adopting a Revised Zoning Map. *Second Reading.* Mayor Shelton asked for a motion to leave the Council Meeting and go into the Public Hearing. Ms. Lally made a motion to move to the Public Hearing, seconded by Mr. Riffle. All present voted Aye.

Resident Mr. Scott Dunn stated that one of his adjoining properties was not included in the new Zone C-Residential section. Resident Mr. Matthew Sherman also stated that his adjoining property was not included in Zone C-Residential. Mr. Abes recommended that both of these issues be referred back to the Planning Commission for discussion. The Planning Commission is to meet prior to the next Council Meeting to discuss and recommend any changes to Council at the January meeting.

Mayor Shelton asked for a motion to leave the Public Hearing and go back into the Council Meeting. Mr. Riffle made a motion to move back to the Council Meeting, seconded by Ms. Cammeresi.

**Council Discussion:**

Council Members Christy Resnik and Russ Riffle were sworn into office by Mr. Abes.

Mayor Shelton thanked Ms. Cammeresi for all her years of service to the Village of Fairfax.

**Five minutes for audience questions/comments**

None.

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Riffle

Motion was seconded: Ms. Lally

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer