**Minutes of the Regular Council Meeting**

**August 16, 2021**

Mayor Shelton called the meeting to order. The August Council Meeting was held in the Municipal Building - Council Chambers. Those present were Robert Ernst, Sharon Lally, Don Kessel, Virginia Cammeresi, Christy Resnik and Russell Riffle.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Mr. Riffle stated that the bills had been paid and bank statement had been reconciled for the month of July 2021. Ms. Lally made a motion to approve the bills and bank reconciliation, and seconded by Mr. Riffle. All members present voted Aye

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the July 19, 2021 Regular Council meeting. One correction was made for the date of the School of Rock concert. Mr. Riffle made a motion to approve the minutes, with corrections, seconded by Ms. Lally. All members present voted Aye. The July minutes were approved.

Mayor Shelton asked for a motion to approve the minutes from the August 9, 2021 Special Council meeting. Mr. Riffle made a motion to approve the minutes, seconded by Ms. Lally. All members present voted Aye. The August Special Council meeting minutes were approved.

**Communications** – Officer Staggs received a complimentary letter from a Village of Fairfax resident thanking him for his service and the time he took to speak with her son. The resident stated he made an important impression upon him.

**Committee Reports –** Ms. Cammeresi stated that there are fences being installed with the wrong side facing out. Going forward, Jim McCord will be notified of all fence permits and will ensure that the fences are installed properly.

**Mayor’s Monthly Report**

$8,602.82 was received in Mayors Court fines, forfeitures and fees for the month of
July 2021. Mayor Shelton asked for a motion to approve the Mayor’s Monthly Report. Ms. Cammeresi made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Lally. All present voted Aye. The monthly report has been approved.

**Administrator’s Report**

Ms. Kaminer is working to schedule a meeting with residents Connie Allgeyer and her son Scott Gregg to discuss their house on Murray and the issue with the erosion in their yard along the creek. Ms. Kaminer intends to include Joe Huskey and Engineer Tim King in the meeting to help Ms. Allgeyer and Mr. Gregg understand the situation with the creek. Updates to follow.

Ms. Kaminer provided an update on the playground equipment for the former pool area. The request for information on the warranty and expected life span of the play surface area has been made to Landscape Structures. We have also provided Landscape Structures a list of questions and/or revisions, regarding items on the playground list, and asked them to address and provide information back to us. We expect to receive this information soon.

Ms. Kaminer asked Council for 2 motions in the Council Meeting:

First motion is to give Ms. Kaminer authorization to proceed with a purchase order for the State of Ohio Cooperative Purchasing program for the equipment which gives us a 7% discount off what the cost would normally be and allows us to bypass the bid process. The approximate cost of the equipment is $220,000. Ms. Kaminer would not finalize the purchase order until all information on cost is finalized. Mayor Shelton asked for a motion to authorize Ms. Kaminer to proceed with a purchase order for the State of Ohio Cooperative Purchasing program. Mr. Riffle made a motion, seconded by Ms. Lally. All present voted Aye.

The second motion requested is for Council to direct Ms. Kaminer to advertise bids for the play surface once all information has been received regarding the warranty, how to maintain it and other specifics. Mayor Shelton asked for a motion to direct Ms. Kaminer to advertise bids for the play surface. Mr. Riffle made a motion, seconded by Mr. Ernst. All present voted Aye.

By approving both of these motions now, Ms. Kaminer will not have to wait until next Council meeting for approval, so this will help keep the project moving forward. Ms. Resnik asked if we would receive grant money for this project and Ms. Kaminer responded that this first phase, we would not receive grant money but for future phases of the project, there are grants available.

**Police Chief Report**

The Fairfax Police Department hosted a Crime Stoppers meeting at the Recreation Center. The Department will be conducting a traffic study a couple of weeks after school starts. The Department is still down one Officer due to injury. Officer Gordon had his first solo shift and is doing fine.

**New Business:**

None.

**Old Business:**

None.

**Council Discussion:** - Ms. Resnik asked Mayor Shelton what the plans are for the 4th member of Council in 2021 election with only 3 candidates running. Mayor Shelton stated that it would be the responsibility of Council to appoint the 4th candidate.

**Five minutes for audience questions/comments**

Mayor Shelton commented that Fairfax is looking for someone to run the Block-watch program. This is a citizens group and must be run by a citizen. Fairfax will be putting information in the Forum to see if anyone is interested in running the program.

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Ms. Lally

Motion was seconded: Ms. Cammeresi

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer