**Minutes of the Regular Council Meeting**

**April 19, 2021**

Mayor Shelton called the meeting to order. The April Council Meeting was held via Zoom. Those present were Sharon Lally, Don Kessel, Robert Ernst, Virginia Cammeresi, Christy Resnik and Russell Riffle.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Mr. Riffle stated that the bills had been paid and bank statement had been reconciled for the month of March 2021. Ms. Lally made a motion to approve the bills and bank reconciliation, and seconded by Mr. Kessel. All members present voted Aye

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the March 15, 2021 Regular Council meeting. Ms. Resnik stated that the Bridge Project should read Watterson, not Wooster. The change to the minutes was made. Mr. Riffle made a motion to approve the minutes, with the correction, seconded by Ms. Lally. All members present voted Aye. The March minutes were approved.

**Communications** – None.

**Committee Reports –** Infrastructure meetings re-started in April. Parks meeting and Planning Commission meetings are being scheduled.

**Mayor’s Monthly Report**

$6,057.28 was received in Mayors Court fines, forfeitures and fees for the month of
March 2021. The Mayor asked for a motion to approve the Mayor’s Monthly Report. Ms. Lally made a motion to accept the Mayor’s Monthly Report, seconded by Ms. Cammeresi. All present voted Aye. The monthly report has been approved.

**Administrator’s Report**

**2020 Street Project Follow Up**: JK Meurer had informed us and posted no parking signs last week that they would be starting work today (4/19/2021), but they contacted us this morning and said that they are now delayed until next week.

**New Business**: Ford Development will be coming in tomorrow for an emergency repair to Wooster at Spring Street. The roadway there has sunk and a few small sinkholes have developed indicating a void of some kind under the street. The storm sewer line was checked via camera and MSD performed a dye test on the sanitary line, but no leaks were indicated. Ford will open up an area approximately 480 SF and see if there are any noticeable repairs needed for utility lines. If not, the area will be filled with flowable fill material. This work should take about a day and will be plated until the final asphalt layer can be done. Since it is not known how much work will be entailed until the street is opened up, Mr. Abes has prepared Ordinance No. 19-2021 that allows for emergency road repairs and the approval of expenses with a not to exceed amount.

Since JK Meurer, who is an asphalt contractor, will not be here until next week, there will be a metal plate or 2 on Wooster until they can complete the final surface.

Mr. Riffle asked what is the plan if we find something else wrong. Ms. Kaminer stated that if it the storm sewer line, we will need to replace a section of pipe, so that is the Village’s responsibility. If the issue is with MSD, they will need to come out and fix the issue with their line.

**Police Chief Report**

Police Chief Bronson stated there were parking issues due to large turn-out for the Keebler meeting at the Recreation Center. Next time we will need to plan accordingly to avoid such issues. One of the cameras at Wal-Mart was damaged by 2 juveniles, who could not be identified. The camera will need to be replaced at a cost of $1,999.98. The camera was one of the older cameras at Wal-mart and was to be replaced soon anyway. The Police Department is picking up the pace in making contact with violators. Will reinstate STEP program and OVI Task Force in the coming weeks.

**New Business:**

**Ordinance 10-2021**

Ordinance No. 10-2021 Repealing Ordinance No. 1-2020, and Further Modifying the Compensation Schedules for the Positions of Chief of Police, Lieutenant, Sergeant and Patrol Officer of the Police Force of the Village of Fairfax, Ohio and Establishing the Work Periods for the Positions of Lieutenant, Sergeant, and Patrol Officer, and Declaring an Emergency.

Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye.

**Ordinance 11-2021**

Ordinance No.11-2021 Amending Ordinance No. 23-2004, as Amended, Creating the Position of Civilian Police Clerk, Confirming the Appointment of a Civilian Clerk, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Resnik made a motion to suspend the three readings, seconded by Mr. Riffle. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye.

**Ordinance 12-2021**

Ordinance No. 12-2021 Amending Ordinance No. 5-2014, Creating the Position of Tax Administrator for The Village of Fairfax, Ohio, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Mr. Kessel. All present voted Aye.

**Ordinance 13-2021**

Ordinance No. 13-2021 Amending Ordinance No. 6-2017, As Amended, Providing for a Labor and Custodian Force for The Village of Fairfax, Ohio; Establishing Classifications of the Labor and Custodian Force and Rates of Compensation therfor; Establishing Other Terms and Conditions of Employment for Said Positions, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 14-2021**

Ordinance No. 14-2021 Amending Ordinance No. 33-1995, As Amended, Confirming the Appointment of a Village Administrator for The Village of Fairfax, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Riffle. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Resnik made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye

**Ordinance 15-2021**

Ordinance No. 15-2021 Amending Ordinance No. 42-2019, Confirming the Appointment of a Village Fiscal Officer, Establishing the Compensation for Said Village Fiscal Officer, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Riffle. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye

**Ordinance 16-2021**

Ordinance No. 16-2021 Amending Ordinance No. 29-1994, Establishing a Curfew for Persons Age Seventeen or Younger in The Village of Fairfax and Establishing the Penalties for Curfew Violations, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye.

**Ordinance 17-2021**

Ordinance No. 17-2021 To Provide for the Current Expenditures and Other Expenses of The Village of Fairfax, Ohio During the Fiscal Year Ending December 31, 2021 with the Addition of the Coronavirus Relief Fund 2151, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Kessel. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Resnik made a motion to adopt the Ordinance, seconded by Ms. Lally. All present voted Aye.

**Ordinance 18-2021**

Ordinance No. 18-2021 To Provide for the Current Receipts, Expenditures and Other Expenses of The Village of Fairfax, Ohio During the Fiscal Year Ending December 31, 2021 with a Transfer of Funds from General Fund, Other Miscellaneous Non-Operating to Coronavirus Relief Fund, Local Government Distribution and From General Fund, Other-Personal Services to Coronavirus Relief Fund, Other-Personal Services, and From General Fund, Ohio Police and Fire Pension Fund to Coronavirus Relief Fund, Ohio Police and Fire Pension Fund and from General Fund, Operating Supplies and Materials to Coronavirus Relief Fund, Operating Supplies and Materials and from General Fund, Ohio Public Employees Retirement System to Coronavirus Relief Fund, Ohio Public Employees Retirement System and from General Fund, Medicare to Coronavirus Relief Fund, Medicare, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Kessel made a motion to suspend the three readings, seconded by Ms. Cammeresi. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Riffle made a motion to adopt the Ordinance, seconded by Ms. Resnik. All present voted Aye.

**Ordinance 19-2021**

Ordinance No. 19-2021 Authorizing the Village Administrator to Enter into an Agreement for Emergency Repairs to Wooster Pike and Adjacent Roadways, and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Mr. Riffle made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Lally made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye.

**Old Business:**

**Ordinance 7-2021**

Ordinance No. 7-2021 Amending the Zoning Code of the Village of Fairfax by Adopting a Revised Zoning Map. *Third Reading*. Mayor Shelton asked for a motion to adopt the Ordinance. Ms. Cammeresi made a motion to adopt the Ordinance, seconded by Mr. Riffle. All present voted Aye.

**Council Discussion**

Mr. Kessel requested that a communication be sent out regarding the status of the street work being done on Wooster Pike at Spring Street. Ms. Kaminer confirmed that she would send out a communication on the finding and what the plan is moving forward.

**Five minutes for audience questions/comments**

None

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Ms. Lally

Motion was seconded: Mr. Riffle

All present voted Aye.

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer