**Minutes of the Regular Council Meeting**

**February 18, 2020**

Mayor Shelton called the meeting to order. All stood and recited the Pledge of Allegiance to the flag. Those present were Sharon Lally, Don Kessel, Russell Riffle, Virginia Cammeresi, Robert Ernst and Christy Resnik.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Mr. Riffle stated that the bills had been paid and bank statement had been reconciled for the month of January 2020. Ms. Lally made a motion to approve the bills and bank reconciliation, and seconded by Mr. Ernst. All members present voted Aye

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the January 21, 2020 Regular Council meeting. Ms. Lally made a motion to approve the minutes, seconded by Mr. Riffle. All members present voted Aye. The January minutes were approved.

**Communications** – The Police Department received a thank you note from the Mariemont School Foundation for their $500 contribution to this year’s Mariemont FAB Affair. The Police Department received a thank you note from Sergeant Brian Gabryel of the Wheaton, IL police department thanking the PD for contributing to the shadow box presented to Detective Ted Fanning at his retirement ceremony. Detective Fanning is the grandson of former Fairfax Police Chief James Finan. Council and Chief Bronson received a letter from resident Gloria Daley, thanking Officer Matt Moore for going above and beyond his duty to help her dog, which was attacked by a pit bull on 1/28/2020.

**Committee Reports –** Personnel Committee interviewed Amanda Jostworth for the open Tax Clerk position and recommended her to be hired. Her first day was Tuesday, February 18th. Events Committee – Festival is August 21st & 22nd. The Committee is meeting with 2 different companies, getting pricing on various games, obstacle courses, etc. Once the Committee has more detailed information, they will bring it to Council to discuss.

**Mayor’s Monthly Report**

$8,992.75 was received in Mayors Court fines, forfeitures and fees for the month of
January 2020. The mayor asked for a motion to approve the Mayor’s Monthly Reports. Ms. Cammeresi made a motion to accept the Mayor’s Monthly Reports, seconded by Ms. Lally. All present voted Aye. The monthly report has been approved.

**Tom Fiorini – Cincinnati Sports Club –** Mr. Fiorini provided his annual update on the Sports Club. The agreement between the Sports Club and the Village of Fairfax started in 2012, was updated in 2016 and runs through 2038. The agreement creates an opportunity for residents to be members of the club. 241 residents are now members of the Sports Club. In the past year the Sports Club has started construction of a new adult pool, whirlpool, bar and cafe. Permit process went very smooth. They have secured a new agreement with medical partner, Tri-Health / Beacon. The expectation is they will have more employees and Doctor’s on-site than previous partner. All lights in parking lot are now LED lights. Added new cardio equipment in the past year. Added group exercise classes for children, focusing on getting children more active. Updated surveillance camera’s working with the Fairfax Police Dept. Planted trees along Shannon Way and will keep doing each year. Hired a Human Resource recruiter who is focused on hiring Local talent. Increased wage band for front line staff to $15 - $19/hr. 2020 will be the 30th Anniversary for the Sports Club. Plan to complete the Adult pool and whirlpool in 2020. Will consider renting Adult pool out to members only on Saturday nights from 8:00 – 12:00. Looking into securing a dog-sitting partner for members. Will have an increased number of monthly medical lectures from Tri-Health staff. Mr. Ernst was very complimentary of the daycare facility. Mr. Ernst and Mr. Fiorini discussed ways to improve the process of picking up children, as that is one of the busiest times at the daycare. Mayor Shelton thanked Mr. Fiorini for the use of the Sports Club for the December Municipal League meeting and the Village of Fairfax Holiday Party.

**Administrator’s Report**

 **Murray Gateway Sign**: The contractor arrived on site the morning of 2/18/2020 to begin work on the gateway sign. It is not certain when they project the sign to be completed, but Jenny can send out that info to council when she receives an update from David Estep from Atlantic Sign sometime this week.

**2020 Residential Streets**: Tim King is recovering from his hip replacement surgery and it may be a week or two before he can get out here to meet with Joe Huskey and Jenny. We do have Arrow Point Way on the list of streets to be replaced in 2020, but a few more streets will be added to that list once we can confirm the ones that need it most. Jenny requested that council make a motion directing her to advertise for bids once the streets are chosen so that we do not have to wait until after the March council meeting to put the project out to bid. The hope is that we could possibly award a bid at the March council meeting assuming we get in acceptable bids from various contractors. That way, work could begin as early as April and would allow the projects to get completed well before year-end. Mayor Shelton asked for a motion to direct Jenny to advertise for bids. Ms. Lally made a motion to approve, seconded by Mr. Riffle. All members present voted Aye.

**Old Business**: The pay ordinances for 2020 that will be a second reading this evening have all had a correction to the beginning pay period date. The former ordinances had the date listed as March 31st, but the first pay period of April actually starts on March 29, 2020.

**New Business**: Ordinance No. 9-2020 was discussed at the Council Committee meeting last week and is to adopt amended water quality regulations in relation to the Village’s participation in the Hamilton County Stormwater District to comply with per changes in the State of Ohio EPA requirements. The Village is a member of this District which oversees developments over 1 acre and the control of water run-off on those developments. The District also monitors and enforces corrections to illicit discharges into Hamilton County waterways. The County has requested that the ordinance be adopted by communities in Hamilton County as soon as possible so that we remain compliant with the EPA permit. Jenny has a copy of all three articles that have updates/amendments if anyone on council is interested in reading them, but we are adopting the State’s requirements to remain a member of the Stormwater District.

**Police Chief Report**

Officer Moore did a demonstration with intoxication goggles at the Sports Club that went very well. Preparation to go live on Sundance continues. New floors are finished in police area, look good.

**New Business:**

**Ordinance 09-2020**

Adopting Amended Article I, III, and V Rules and Regulations for the Hamilton County Storm Water District and Declaring an Emergency. Mayor Shelton asked for a motion to suspend the three readings. Ms. Cammeresi made a motion to suspend the three readings, seconded by Ms. Lally. Mayor Shelton asked for a motion to adopt the Ordinance. Mr. Ernst made a motion to adopt the Ordinance, seconded by Ms. Cammeresi. All present voted Aye.

**Ordinance 10-2020**

Amending Ordinance No. 17-2016, Establishing Part-Time Clerical Assistance for The Village of Fairfax Income Tax Department, and, Further, Authorizing Permanent, Part-Time Clerical Assistance and Temporary, Part-Time, As Needed, Clerical Assistance for The Village of Fairfax Income Tax Department. *First Reading*

**Old Business:**

**Ordinance 01-2020**

Repealing Ordinance No. 19-2019, and Further Modifying the Compensation Schedules for the Positions of Chief of Police, Lieutenant, Sergeant and Patrol Officer of the Police Force of The Village of Fairfax, Ohio, and Establishing the Work Periods for The Positions of Lieutenant, Sergeant, and Patrol Officer. *Second Reading*

**Ordinance 02-2020**

Amending Ordinance No. 23-2004, As Amended, Creating the Position of Civilian Police Clerk, Confirming the Appointment of a Civilian Clerk. *Second Reading*

**Ordinance 03-2020**

Amending Ordinance No. 9-1999, As Amended, Creating the Position of Full-Time Tax Clerk Employed in the Administration of the Village Income Tax. *Second Reading*

**Ordinance 04-2020**

Amending Ordinance No. 5-2014, As Amended, Creating the Position of Tax Administrator for the Village of Fairfax, Ohio. *Second Reading*

**Ordinance 05-2020**

Amending Ordinance No. 6-2017, As Amended, Providing for a Labor and Custodian Force for the Village of Fairfax, Ohio; Establishing Classifications of the Labor and Custodian Force and Rates of Compensation Therfor; Establishing Other Terms and Conditions of Employment for Said Positions. *Second Reading*

**Ordinance 06-2020**

Amending Ordinance No. 33-1995, As Amended, Confirming the Appointment of a Village Administrator for the Village of Fairfax. *Second Reading*

**Council Discussion**

Mr. Riffle asked if the High St property had been closed on yet, it has not. Jenny and Mr. Kessel will reach out to the buyer. Finance Committee set up meeting for Wednesday, February 26 at 6:00pm. Mayor Shelton discussed having an ad hoc meeting for pool property with Mr. Kessel.

**Five minutes for audience questions/comments:**

Neighborhood Block Watch is scheduled for Thursday, February 27th. HCPA meeting will be held in Fairfax Rec Center on March 12th, 6:00pm.

**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Ernst

Motion was seconded: Ms. Lally

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer