**Minutes of the Regular Council Meeting**

**January 21, 2020**

Mayor Shelton called the meeting to order. All stood and recited the Pledge of Allegiance to the flag. Those present were Sharon Lally, Don Kessel, Russell Riffle, Virginia Cammeresi, Robert Ernst and Christy Resnik.

**Election of Vice Mayor**

Mayor Shelton asked that nominations be presented for Vice Mayor. Ms. Resnik nominated Ms. Lally. Ms. Cammeresi nominated Mr. Riffle. Mayor Shelton asked for a vote from Council on the 2 candidates. Ms. Lally was elected to be the new Vice Mayor for the upcoming year.

**Reading of the Bills and Bank Reconciliation**

Mayor Shelton asked for the reading of the bills and bank reconciliation. Mr. Riffle stated that the bills had been paid and bank statement had been reconciled for the month of December, 2019. Ms. Lally made a motion to approve the bills and bank reconciliation, and seconded by Mr. Ernst. All members present voted Aye

**Reading of the Minutes**

Mayor Shelton asked for a motion to approve the minutes from the December 16, 2019 Regular Council meeting. Mr. Kessel made a motion to approve the minutes, seconded by Ms. Lally. All members present voted Aye. The December minutes were approved.

**Communications** – Phone call to Police Dept. from Eugenie Redman. Ms. Redman was involved in an accident the night of 12/15 in Fairfax. She wanted the Village of Fairfax to know that Officer Jon Adamson was professional and extremely helpful while helping her after being involved in the accident. Jon helped her stay calm and she is very impressed with the Fairfax Police Department. She is very thankful for his service.

**Karen Falter, Candidate for Hamilton County Court of Common Pleas Judge**

Ms. Karen Falter is a Republican running for Hamilton County Court of Common Pleas Judge. She is a 1987 graduate of Mariemont HS. Her background is in Civil Law, Family Law and Criminal Law. She requested everyone’s support in the upcoming Republican Primary.

**Committee Reports –** Civic Association met on Monday, January 20th and elected new Officers. Sharon Lally – President, Tracy Naticchioni – Vice President, Christy Resnik – Treasurer and Judy Myers – Secretary. Events Committee will meet 2/12/2020 to discuss upcoming Festival. Dates for the Festival are August 21-22.

**Mayor’s Monthly Report**

$5,616.44 was received in Mayors Court fines, forfeitures and fees for the month of
November, 2019. The mayor asked for a motion to approve the Mayor’s Monthly Reports. Ms. Cammeresi made a motion to accept the Mayor’s Monthly Reports, seconded by Ms. Lally. All present voted Aye. The monthly report has been approved.

**Administrator’s Report**

 **Murray Gateway Sign**: Joe Huskey and Jenny Kaminer met with David Estep from Atlantic Sign this morning on site. Cincinnati Water Works has stated that we must be 3 feet away from the water line that runs in the grass area of the bike trail, so we had to adjust the sign several feet towards the bike trail. There is a wooden stake with orange paint in the grass area which represents the approximate mid-point of the 6-foot sign. GCWW will come out again and verify this to be far enough away from the water line and then Atlantic can proceed with the sign installation.

The Village **copier leases** expire in February. This includes the copier in the Caucus Room as well as the police department. To upgrade to the latest Sharp copier, the 48- month lease rate is $870 per quarter vs. the current rate of $882 per quarter. Millennium was able to negotiate a more favorable lease term for us even though the copiers would be newer. This equates to total lease payments over 4 years of $13,920 for 2 copiers. The purchase price for 2 copiers would be $12,411. By leasing, we have ensured that the Village has the most reliable copiers available. If anything goes wrong that cannot be fixed a complete replacement will be brought in within 1 business day. There is a separate service contract whether we lease or buy. That covers all maintenance and supplies such as toner. The cost is $109 per month vs. the current $170 per month. The overall savings for the new copier leases and service contracts vs. what we currently pay is $508 per year.

The Mayor and Jenny met with Chad Shaffer and Rhonda Whittaker from **Duke Energy** last week. Chad is the new government rep for the area, taking the place of Warren Walker. We spoke to Chad about the lights on Wooster as well as adding lighting in lower Fairfax in the area where homes have been removed with the FEMA grant. Chad has since followed up with an email stating that he has reached out to Mitch Eberenz from the Customer Project Group and they will get back with Jenny on a date and time to meet regarding both lighting issues

**New Business**: Pay ordinances for 2020 are listed under New Business for a first reading except for Ordinance No. 7-2020 for the recreation department. Because the minimum wage has been increased effective 1-1-2020, this ordinance is set up as an emergency in order to comply with prevailing wage changes. Ordinance No. 8-2020 is for consulting services for the police department as discussed at the council committee (ECC) meeting last week. Wording in Section II of Ordinances 1 through 6 will be edited to read, “shall take effect as of the pay period beginning March 31, 2020”.

**Police Chief Report**

Ted Fanning, the grandson of retired Fairfax Police Chief James Finan, is retiring from Wheaton Police Department (suburb of Chicago IL.). He has requested and we are attempting to locate any old Fairfax patches that would be from the 1960-1970 time frame. As preparation to go live on Sundance continues, the department is getting rid of old ordinances that no longer deal with issues we have today. The current goal is to go live with Sundance in February. Members of the Police Department will be going to Springfield Township to observe their Sundance system.

**New Business:**

**Ordinance 01-2020**

Repealing Ordinance No. 19-2019, and Further Modifying the Compensation Schedules for the Positions of Chief of Police, Lieutenant, Sergeant and Patrol Officer of the Police Force of The Village of Fairfax, Ohio, and Establishing the Work Periods for The Positions of Lieutenant, Sergeant, and Patrol Officer. *First Reading*

**Ordinance 02-2020**

Amending Ordinance No. 23-2004, As Amended, Creating the Position of Civilian Police Clerk, Confirming the Appointment of a Civilian Clerk. *First Reading*

**Ordinance 03-2020**

Amending Ordinance No. 9-1999, As Amended, Creating the Position of Full-Time Tax Clerk Employed in the Administration of the Village Income Tax. *First Reading*

**Ordinance 04-2020**

Amending Ordinance No. 5-2014, As Amended, Creating the Position of Tax Administrator for the Village of Fairfax, Ohio. *First Reading*

**Ordinance 05-2020**

Amending Ordinance No. 6-2017, As Amended, Providing for a Labor and Custodian Force for the Village of Fairfax, Ohio; Establishing Classifications of the Labor and Custodian Force and Rates of Compensation Therfor; Establishing Other Terms and Conditions of Employment for Said Positions. *First Reading*

**Ordinance 06-2020**

Amending Ordinance No. 33-1995, As Amended, Confirming the Appointment of a Village Administrator for the Village of Fairfax. *First Reading*

**Ordinance 07-2020**

Amending Ordinance No. 39-1997, As Amended, Establishing Positions within the Recreation Department of the Village of Fairfax, Ohio, and Fixing the Compensation for Said Positions and Declaring an Emergency

Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Ms. Resnik. All present voted Aye. The motion was passed.

Mayor Shelton asked for a motion to adopt the ordinance. Ms. Cammeresi made a

motion to adopt the ordinance, seconded by Mr. Lally. All present voted Aye. Motion was adopted.

**Ordinance 8-2020**

Providing a Temporary Assistant to the Current Police Clerk and Declaring an Emergency

Mayor Shelton asked for a motion to suspend the three readings. Ms. Lally made a motion to suspend the three readings, seconded by Mr. Kessel. All present voted Aye. The motion was passed.

Mayor Shelton asked for a motion to adopt the ordinance. Ms. Cammeresi made a

motion to adopt the ordinance, seconded by Ms. Lally. All present voted Aye. Motion was adopted.

**Resolution R1-2020**

Authorizing the Drawing of Warrants in Payment of Amounts Due Upon Contracts or Orders for Three Thousand Dollars or More Pursuant to a “Then and Now” Certificate, in Conformance with Revised Code Section 5705.41 (D)(1)

Mayor Shelton asked for a motion to adopt the resolution. Ms. Lally made a

motion to adopt the resolution, seconded by Mr. Ernst. All present voted Aye. Motion was adopted.

**Old Business:**

None

**Five minutes for audience questions/comments:**

Mayor Shelton asked for a motion to add the Rules and Procedures for Council to the agenda. Mr. Riffle made a motion to add Rules and Procedures to the agenda, seconded by Mr. Ernst. All present voted Aye. The agenda item was added.

Mayor Shelton asked for a motion to approve the Rules and Procedures for Council. Mr. Riffle made a motion to approve the Rules and Procedures, seconded by Ms. Resnik. All members present voted Aye. The Rules and Procedures for Council were approved.

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**ADJOURN:**

Mayor Shelton requested a motion to adjourn.

Motion to Adjourn: Mr. Riffle

Motion was seconded: Ms. Lally

The meeting was adjourned.

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Carson Shelton, Mayor Robert Doppes, Fiscal Officer