

2018 Frequently Asked Questions

The form says multiply by 0.00% can I use this form?

Yes, multiply by 1.75% as stated in the instructions for filling out the return addressing the typo caused by the Municipal Tax Software Programming.

I want to schedule an appointment to have my local taxes done, when can I schedule my appointment?

We accept people on a walk-in basis 8:30am-5pm M-F and will only schedule appointments at our convenience from 5pm-6pm if you are unable to make it during office hours.

I'm Retired, or on Social Security for Disability or I only have a Pension. What do I do?

If you are Retired and your spouse (if applicable) is as well Write Retired on Line 1, Sign and send in along with a copy of the 1st page of your Federal 1040.

If you are on SSA for Disability and your spouse (if applicable) is as well Write SSA Only on Line 1, Sign and send in along with a copy of the 1st page of your Federal 1040.

If you only have a Pension and your spouse (if applicable) is as well Write Pension Only on Line 1, Sign and send in along with a copy of the 1st page of your Federal 1040.

If a taxpayer or their spouse, still has taxable income fill out the return based on that income, Sign and send in along with a copy of the 1st page of your Federal 1040, and any appropriate schedules or income statements.

Is it legal for you to ask for my federal tax forms?

In Short Yes.

Long Answer Ordinance 32-2015 for tax years 2016 and 2017 states the following:

Section IX.091 F (2) A taxpayer who is an individual is required to include, with each annual return, amended return, or request for refund required under this section, copies of only the following documents: all of the taxpayer's Internal Revenue Service form W-2, "Wage and Tax Statements," including all information reported on the taxpayer's federal W-2, as well as taxable wages reported or withheld for any municipal corporation; the taxpayer's Internal Revenue Service form 1040 or, in the case of a return or request required by a qualified municipal corporation, Ohio IT 1040; and, with respect to an amended tax return or refund request, any other documentation necessary to support the refund request or the adjustments made in the amended return. An individual taxpayer who files the annual return required by this section electronically is not required to provide paper copies of any of the foregoing to the Tax Administrator unless the Tax Administrator requests such copies after the return has been filed.

Section IX.091 F (3) A taxpayer that is not an individual is required to include, with each annual net profit return, amended net profit return, or request for refund required under this section, copies of only the following documents: the taxpayer's Internal Revenue Service form 1041, form 1065, form 1120, form 1120-REIT, form 1120F, or form 1120S, and, with respect to an amended tax return or refund request, any other documentation necessary to support the refund request or the adjustments made in the amended return.