

ORDINANCE NO. 14-2024

**CONFIRMING THE APPOINTMENT OF A VILLAGE FISCAL OFFICER,
ESTABLISHING THE COMPENSATION FOR THE VILLAGE FISCAL OFFICER, AND
DECLARING AN EMERGENCY**

WHEREAS, pursuant to R.C. 733.262, the Council (“Council”) of the Village of Fairfax (“Village”) previously passed Ordinance No. 4-2018, combining the duties of clerk and treasurer into one appointed office known as the Village Fiscal Officer (“Fiscal Officer”) as of January 1, 2020; and

WHEREAS, R.C. 733.262(D) provides that, “[a] village fiscal officer shall be appointed by the mayor of the village, but that appointment does not become effective until it is approved by a majority vote of the village legislative authority;” and

WHEREAS, the current Fiscal Officer, Robert Doppes, announced his intention to retire from the position as of December 1, 2024; and

WHEREAS, to ensure that the Village fills the position of Fiscal Officer in a timely manner, the Mayor of the Village announced the appointment of Lisa Kammerer as Fiscal Officer effective December 1, 2024; and

WHEREAS, to ensure Ms. Kammerer’s appropriate training on Village policies, practices, and procedures prior to Mr. Doppes’ retirement, the Mayor requested that Ms. Kammerer serve as an assistant to the Fiscal Officer beginning promptly following the adoption of this Ordinance; and

WHEREAS, Council provided in Ordinance No. 4-2018 that compensation for the Fiscal Officer shall be established by further ordinance; and

WHEREAS, it is necessary and appropriate to consider the experience and qualifications of the specific person appointed by the Mayor, as well as market and other fiscal considerations, when determining compensation for the Fiscal Officer; and

WHEREAS, Ms. Kammerer is well-qualified to hold the position of Fiscal Officer; and

WHEREAS, in view of Mr. Doppes’ impending retirement, the Village needs to determine Ms. Kammerer’s employment status without delay;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Fairfax, State of Ohio that:

SECTION I: In accordance with R.C. 733.262 and Ordinance No. 4-2018, the appointment of Lisa Kammerer as Fiscal Officer, effective December 1, 2024, is hereby confirmed.

SECTION II: As compensation for serving as Fiscal Officer, and in view of Ms. Kammerer’s specific qualifications, the Village shall pay Ms. Kammerer an annual salary of \$73,000, payable bi-weekly. Council may change the foregoing rate of pay or

other compensation for Ms. Kammerer by subsequent resolution adopted from time-to-time. All other benefits and time off shall be provided in the manner specified by separate ordinance or in the Village's Employee Handbook, with the exception that Ms. Kammerer shall accrue vacation time each month during her first year of employment in lieu of waiting one year for vacation eligibility.

SECTION III: Effective October 1, 2024 through November 30, 2024, Ms. Kammerer shall serve as Assistant Fiscal Officer, at the same rate of pay specified in Section I of this Ordinance, and subject to all applicable benefits and time off for which she is eligible, provided that she shall accrue vacation as specified in Section II above.

SECTION IV: This Ordinance is an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately. The reason for said declaration of emergency is the immediate need to ensure that the position of Fiscal Officer will be filled as of December 1, 2024, and that such person will be trained appropriately by that time.

Passed this 30th day of September, 2024.

Mayor

ATTEST:

Fiscal Officer

CERTIFICATE

I hereby certify this to be a true and correct copy of Ordinance No. 14-2024 passed by the Council of the Village of Fairfax at its special meeting held on the 30th day of September, 2024.

Fiscal Officer