

## APPLICATION for ZONING CERTIFICATE Village of Fairfax, OHIO

(PLEASE PRINT or TYPE INFORMATION)

**Property Owner**

**Location**

Name \_\_\_\_\_ Address \_\_\_\_\_  
 Address \_\_\_\_\_ Lot Number \_\_\_\_\_  
 Contractor \_\_\_\_\_  
 Contractor's Address \_\_\_\_\_

**Current Use:** \_\_\_\_\_ **Proposed Use:** \_\_\_\_\_

<b>Estimated Construction Cost \$</b> _____	<b>Construction Begin Date</b> _____	<b>End Date</b> _____
_____ Single-Family	_____ Accessory Building	_____ Conditional Use
_____ Two-Family	_____ Addition (including deck)	_____ Patio
_____ Multi-Family	_____ Additional Unites (#)	_____ Driveway/Parking
_____ Commercial	_____ Alteration	_____ Home Occupation
_____ Industrial	_____ Change in Roof Pitch	_____ Change-in-Use
_____ Institutional	_____ Sign(s)	_____ Fence
_____ Non-Conforming Use	_____ New Construction	_____ Swimming Pool
_____ Other	_____ Other (specify: _____)	_____ In-ground OR Above

**SIGNATURE REQUIRED ON BACK  
FOR OFFICE USE ONLY**

Zoning District \_\_\_\_\_

**DEPARTMENTAL REVIEWS**

**DATE OF APPLICATION** \_\_\_\_\_ **Fee \$** \_\_\_\_\_ **Permit Number** \_\_\_\_\_

**REMARKS:** **Cash** \_\_\_\_\_ **Check #** \_\_\_\_\_ **Batch & Seq#** \_\_\_\_\_

**CONSULTING ENGINEER** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PUBLIC WORKS DIRECTOR** \_\_\_\_\_ **DATE** \_\_\_\_\_

**UTILITIES DIRECTOR** \_\_\_\_\_ **DATE** \_\_\_\_\_

**FIRE DIVISION** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CONDITIONS OF ISSURANCE:** \_\_\_\_\_

**DATE ISSUED** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

**DATE DENIED** \_\_\_\_\_ **TITLE** \_\_\_\_\_

**By signing below, the applicant has read, understands and agrees to the following:**

- 1) The Zoning Department will have access to the property for on-site inspections prior to, during, and after construction.
  
- 2) There may be deed restrictions on the property that differ from the Village of Fairfax Zoning Regulations. You are responsible for checking your deed and ensuring that any proposed project meets any restrictions that be in effect.
  
- 3) The Village of Fairfax has no responsibility for the correct placement of a fence on the applicant's property or misplaced on the neighbor's property. Property Owner is responsible for accurate location of property lines.

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Attach one (1) copy of a scale drawing showing the lot(s), the existing structure(s), and the proposed improvements with heights to the peak of the roof and the number of floors (including basements), with the accurate dimensions to the lot lines.

**The drawing must show all Right-of-Way lines, lot lines, and driveways.** No application can be reviewed or approved that does not comply with this Section.

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**I HEREBY DECLARE AND AFFIRM THAT ALL OF THE INFORMATION ABOVE AND ATTACHED IS TRUE AND CORRECT. ALL USE OF THE PORPERTY WILL BE AS CERTIFIED AND ATTESTED TO HEREIN. I HAVE BEEN DULY AUTHORIZED BY THE OWNER TO MAKE THE ABOVE APPLICATION AND AGREEMENT OR I AM THE OWNER.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

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**VILLAGE OF FAIRFAX • 5903 HAWTHORNE AVENUE • OHIO**

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